



Position Name: Upper Elementary (3rd-6th grade) Teacher

Position Type: Salaried employee, Part-time

Reports To: Lower School Dean

Location: Classes will be taught at lower school (CCF, 525 S. Lincoln St.).

Position Pay & Benefits

Salary: Aims to match comparable part-time salaries for similar jobs at SCL or ACCS schools. Negotiated based on experience.

Benefits: Priority student admission to immediate family; one-week PTO during school year

Position Schedule

Work Hours

This position requires approximately 22 or 27 hours per week on campus, with additional time needed for preparation and grading done outside office hours.

- On-campus hours include being on campus when required. Typically 7:15am-12:45pm (M-R or M-F).
- Off-campus hours. Your off-campus hours will be those necessary to fulfill your weekly work commitments.
- Summer hours: Minimal required summer hours for Professional Development opportunities and preparation for school year.
- Participation is required at school events including staff in-service days, staff training, co-teacher training, and other events noted on school calendar, unless otherwise indicated by the Head of School.
- Attendance is also required at monthly Lower School Teacher Meeting and Quarterly HOS/All-Faculty Meeting.

Paid Time Off (PTO)

Upper elementary teachers receive PTO for one week, based on the number of hours taught (22 or 27).

Holidays

This position observes all school holidays, including Labor Day, Thanksgiving (1 week), Christmas Break (3 weeks), MLK Jr. Day, President's Day, Spring Break (1 week), Good Friday, Memorial Day, and Fourth of July.

Overview

The role of Upper Elementary Teacher

- ❖ Instruct in accordance with classical and Christian pedagogies.
- ❖ Lead students in Truth, Goodness, and Beauty through the assigned curriculum.
- ❖ Demonstrate spiritual leadership in word and example.

Education, Skills, and Experience

- ❖ B.A. or above
- ❖ Knowledge of and experience in classical Christian education preferred
- ❖ Organized, able to work with a team

Other Items of Note

- ❖ As a Christian organization, employees must:
 - Demonstrate a commitment to Christ in their day-to-day life
 - Affirm the Apostles' Creed
 - Commit to acting in accordance with piety and uphold our mission, vision, and statement of faith. (See website or request electronic copy.)
 - Act in accordance with our employee handbook. (Employee handbook can be sent upon request.)
- ❖ Working Values of SCA
 - Core Values: Hospitality, Fidelity, Christ-Centeredness
 - *As defined by Patrick Lencioni in The Advantage, core values are “the few–just two or three–behavioral traits that are inherent in an organization.”*
 - Permission to Play Values: Teachability, Humility, Kindness
 - *As defined by Patrick Lencioni in The Advantage, permission to play values are “the minimum behavioral standards that are required in an organization.”*