



Position Name: Instructor in the Great Books (Upper School Humanities & Bible Teacher)

Position Type: Salaried employee, Full-time

Reports To: Upper School Dean

Location: Classes will be taught at upper school.

Position Pay & Benefits

Salary: Aims to match comparable salaries for similar jobs at SCL or ACCS schools. Negotiated based on experience.

Benefits: Priority student admission to immediate family; one-week PTO during school year

Position Schedule

Work Hours

This position requires approximately 38 hours per week on campus, with additional time needed for preparation and grading done outside office hours.

- On-campus hours include being on campus when required. Typically 7:15am-3:15pm (M-R) and 7:15-12:15 (F). One hour per week extracurricular supervision (3-4pm).
- Off-campus hours. Your off-campus hours will be those necessary to fulfill your weekly work commitments.
- Summer hours: Minimal required summer hours for Professional Development opportunities and preparation for school year.
- Participation is required at school events including staff in-service days, staff training, and other events noted on school calendar, unless otherwise indicated by the Head of School.
- Attendance is also required at monthly Upper School Teacher Meeting and Quarterly HOS/All-Faculty Meeting.

Paid Time Off (PTO)

Full-time upper school teachers receive 40 hours of PTO.

Holidays

This position observes all school holidays, including Labor Day, Thanksgiving (1 week), Christmas Break (3 weeks), MLK Jr. Day, President's Day, Spring Break (1 week), Good Friday, Memorial Day, and Fourth of July.

Overview

The role of Upper School Instructor

- ❖ Teach courses in 7th, 8th, and 9th grade Bible and a course in humanities and/or logic.
- ❖ Instruct in accordance with classical and Christian pedagogies.
- ❖ Lead students in Truth, Goodness, and Beauty through the assigned curriculum.

- ❖ Demonstrate spiritual leadership in word and example.

Education, Skills, and Experience

- ❖ B.A. or above
- ❖ Knowledge of and experience in classical Christian education preferred
- ❖ Organized, able to work with a team

Other Items of Note

- ❖ As a Christian organization, employees must:
 - Demonstrate a commitment to Christ in their day-to-day life
 - Affirm the Apostles' Creed
 - Commit to acting in accordance with piety and uphold our mission, vision, and statement of faith. (See website or request electronic copy.)
 - Act in accordance with our employee handbook. (Employee handbook can be sent upon request.)
- ❖ Values of SCA
 - Core Values: Hospitality, Fidelity, Christ-Centeredness
 - *As defined by Patrick Lencioni in The Advantage, core values are “the few—just two or three—behavioral traits that are inherent in an organization.”*
 - Permission to Play Values: Teachability, Humility, Kindness
 - *As defined by Patrick Lencioni in The Advantage, permission to play values are “the minimum behavioral standards that are required in an organization.”*